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# Live Online - Human Resource Management Programme

Endorsed and Recognized by [The Institute of Leadership](#)



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**ConiCon**  
TRAINING & MANAGEMENT  
CONSULTING

# Human Resource Management Programme

## *Endorsed and Recognized by The Institute of Leadership*

### The Programme:

#### **The traditional HR is Outdated!**

If you want real performance of people, then it is necessary to change in THPP - **Talent Hiring and People Performance Management.**

**This intensive, practical programme will enhance participants' existing knowledge and skills, with new Human Resource methods, motivation and incentive plans, content development, organization and organizational behavior, development of measurable Key Performance Indicators, evaluation methods and lastly how to effectively handle conflicts and disagreements in the workplace.**

The programme is designed for **Human Resource Managers or employees who handle Human Resource matters.**

It's been successfully organized for the past **8 years, twice per year with average 20 participants each semester.**

People who participated to the Programme have been **promoted in the Management field and unemployed people found job.**

### Programme Status and Recognition

The programme is recognized by [The Institute of Leadership](#)

**The Institute of Leadership** is the largest professional body in the field of **Leadership and Management.**

**Upon the successful completion of the programme, participants will receive a certificate from The Institute of Leadership.**

All participants who successfully complete a **Programme are eligible to register for free** – (the first year of membership) and have access to **"My Leadership Platform"**.

By obtaining the Certificate you **have the opportunity to become an Associated Member of The Institute of Leadership (AIoL)**, which is considered and can be used as **professional qualification (e.g. Singature, Business Cards).**

### Why to choose Institute of Leadership Programs?

- **Over the last 8 years, more than 600 participants have attended this programme and saw an immediate difference in their effectiveness and involvement in their field of work.**
- **74% of participants in Leadership endorsed programmes state that their leadership skills have been improved.**
- **76% of participants stated that their self-confidence has been increased.**

# Human Resource Management Programme

- **93% of employers** say their employees **perform better after taking an approved Institute of Leadership qualification.**
- The programs are **Flexible.**
- We provide **Comprehensive Learning**, to pursue your distinct career direction.
- We differ from colleges and universities as our programs utilize **Best Current implementable Practice Learning**, balancing less theory with more practical on the job application.
- Our programs are **endorsed** by **The Institute of Leadership**
- **75% of participants** say they developed their skills to meet the challenges.
- **Cost effective** Programme.
- Courses are delivered by **trainers** with combining **strong academic professional background** and extensive **work experience of 28 years and 12 years.**

## Candidate Profile:

**Managers, Department Heads, Executives and Officers, or in general employees who deal with Human Resource matters**

**The Human Resource Management Programme can be also organized as an In-house Training Course tailor made to suit your Company needs.**

## Programme Objectives:

- Learn how to **effectively manage** a department
- Perceive the value and contribution of Human Resource in company advancement
- Effectively **design and operate the enterprise's organizational structure**, while also perceiving the responsibility for their tasks/responsibilities
- Change **HR to THPP - Talent Hiring and People Performance Management.**
- Recognize and Plan **Human Resource needs**
- Recognize and Encourage **motivation measures** to increase employee productivity
- Participate in the **identification of training needs** and planning processes
- **Organize, Design, and Manage** the performance appraisal system
- Completely understand the content of "**mutual agreement benefit**" with their employees
- **Design quantitative and qualitative** performance criteria for different working positions
- Being able to **handle effectively conflicts** and disagreements in the workplace
- Create **conflict resolution template** necessary for every business

## Successfully Completion of the Programme includes:

- Participation in **4 seminars**, 5 days, lasting 35 hours in total
- Completion of **1 homework assignment**
- Participation in **all classroom (exercises, team work, case studies, questions – answers)**

## Programme Structure Advantages:

- Flexible — **4 seminars lasting 35 hours, 5 days covered in 3 months.**
- Practical — It includes **case studies, group projects, and work evaluation through real-life business scenarios.**
- **Low Cost**

# Human Resource Management Programme

- Global recognition through **The Institute of Leadership**.
- **In Greek Language**
- **Recognised Certificate in Human Resources Management** from a recognized professional body (Consider as additional qualification)

## During the Online Seminar you will be able to:

- **Participate**
- **Raise questions**
- **Interact**
- **Do exercises**
- **Any other activities like you do in a classroom**

## Get almost all the benefits of classroom training without the time and cost of traveling.

- **Save Money**
- **Save Time**
- **At the convenience of own space**

All material but mainly **case studies and exercises are based on practical methods, tools and techniques** applied by the **Professional Trainers and Consultants** through their **28 years and 12 years of professional experience** respectively.

## Equipment:

- No need for **special knowledge**
- Just access to quick internet from:
  - PC or Laptop
  - Desktops (camera, microphone and speakers)
  - Android Tablet
  - iPads

## Programme Modules:

- **Effective HR Management - 14 hours (08:45 – 16:45) – 22 & 24 / 10/2024**
- **Appraisal Skills in Employee Performance Evaluation - 7 hours – (08:45 – 16:45) – 07/11/2024**
- **Conflict with STYLE!!!! Conflict Management at your workplace! – 7 hours (09:00 – 16:30) – 27/11/2024**
- **Design Key Performance Indicators at work - 7 hours (08:45 – 16:45) – 10/12/2024**

# Human Resource Management Programme

**Investment Cost: €990 + VAT**

**The programme is subsidized with the amount of €560 (the 3 subject areas)**

*(The Cyprus Human Resources Development Authority subsidizes employees of private law companies that are registered in Cyprus and pay through the Social Insurance fund, the special fund for the HRDA.)*

**Net Worth in case you receive the grants: €430+ (VAT) per participant and includes:**

- **Registration to Human Resource Management Programme** of The Institute of Leadership
- **Certificate from The Institute of Leadership**
- **1 Year Registration to My Leadership Platform free.**
- **Participation to the 4 training courses** (5 days of training)
- **Certification for each course**
- **Electronic Handouts** for each module
- **Assignment Pre-Evaluation and Evaluation**
- **Personalized guidance during group exercises and questions**

*Extra discount is available for groups of 3 (and more) from the same organization/company, and for unemployed individuals as well.*

## **Certificate Recognition:**

**By The Institute of Leadership, the largest professional body in the field of Leadership and Management.**

## **Programme Advantages in comparison to other Programmes**

- We provide **Comprehensive Learning, to pursue your distinct career direction**
- The programme is endorsed by **The Institute of Leadership** Upon the completion of the programme, a **certificate is issued from The Institute of Leadership**
- The programme focuses more **on practice rather than just theory, through applied models and case studies.**
- **All trainers have extensive hands on business experience in local and international**

## **Trainers of the Programme:**

[Yiannakis Mouzouris, Strategy and Performance Management Expert / Business Consultant / Trainer, B.Sc.](#)

[Vasiliki Christofi – Applied Communication, Soft Skills, PR Specialist, NAMA Certified: Anger Management Specialist IV and CCIS Crisis Intervention II Specialist – Trainer & Coach, B.A. Applied Communication, UK – Trainer & Coach](#)

# Human Resource Management Programme

## Participants Testimonials:

The Human Resources Management Programme in combination with the two excellent trainers, was a significant enhancement for me in my academic knowledge. The thematic sections with rich content and experiential exercises and practices helped me gain a better understanding, which I believe will help me in my future work. I highly recommend it to professionals in the field but also to people who want to join.

**Loukia Antonaki**

One of the best programmes ! You gain knowledge and enrichment of different point of views. The trainers are excellent!! They keep your interest after so many hours.

**Andreas Choraitis, Spirito Beton Tec Ltd**

Dynamic Programme on HR issues from where I have learned and understand better the use of KPI's and how they are measured. The trainers were dynamic and enthusiastic

**Nicole Stavrou, Island Oil (Holdings) Ltd**

# ConiCon

## GET IN TOUCH

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